

# Sparsholt C of E Primary School

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Dear Parents and Carers,

Mrs Wollam would like to invite you all to join us next term as a Willow class "Mystery Reader".

As part of our ongoing drive to promote a love of reading, we would like to invite one family to join us each Wednesday at 3:10pm to read Willow class one of their own favourite picture books.

If you would like to join us as a mystery reader, please sign up for an afternoon you are free via Arbor (please find instructions below). We do ask that you keep your attendance a secret from the children so each week they can be surprised when it's revealed who will be reading them a story.

## Booking instructions for parent portal users

- You'll see on your Arbor homepage that there is an upcoming 'Guardian Consultation'
- Your guardian consultations should be showing as 'Willow Class Mystery Reader'
- Within the Guardian consultation you will be able to see that bookings ('self-scheduling') will be open from **3:30pm on Friday 6<sup>th</sup> February**
- Bookable slots will be available on Wednesdays at 3:10pm
- Click on the **time slot** drop-down button and choose the day you would like to book
- Please make sure that at least one guardian is ticked as attending, or you'll receive an error message
- The page will then reload and show that your booking has been successful
- You will be sent an email confirmation

Please do contact the school office if you have any problems booking your mystery reader slot.

Thank you for your continued support and we look forward to welcoming you over the coming weeks.

Warm regards,

Willow class team